**INTERNATIONAL ASSOCIATION OF
TECHNOLOGICAL UNIVERSITY LIBRARIES**

GENERAL ASSEMBLY

Minutes of the General Assembly which took place on
Tuesday 4 June 2002
at the University of Missouri Kansas City

1. Opening of the General Assembly
The President, Michael Breaks, opened the General Assembly and welcomed all to the meeting.

2. Approval of the Agenda
The proposed agenda was adopted.

3. Minutes of the last General Assembly
Minutes of the last General Assembly of IATUL held at the Delft University of Technology on Friday 1 June 2001 were approved.

4. Statement by the President
The last year had been an active and productive year for IATUL. The 22nd Conference held in Delft in 2001 had been attended by over 150 delegates.

Unforeseen circumstances have forced a change of venue for the 2003 Conference and it has had to be moved from Edinburgh, Scotland to Ankara, Turkey. The Board was grateful to Bulent Karasozen, Library Director of the Middle East Technical University for agreeing to host this conference at relatively short notice. In November the President visited the Politechnika Krakowska in Poland to discuss with the Library Director, Marek Gorski, the details of the 2004 Conference which is to be held in Krakow.

The new IATUL web site *(www.iatul.org)*, which is run on an initial three-year contract by Queensland University of Technology, Brisbane, Australia was launched at the 2001 Delft conference. The President paid tribute to Barb Ewers and her colleagues for their work in designing the web site and managing the IATUL mailing lists. The web site and members' list have given the Association a higher profile and has contributed to the record number (26) of new members from 11 countries who have joined in the past year.

Murray Shepherd, Library Director of University of Waterloo is now providing IATUL members with a new alerting service. This has been received positively by the membership and has taken the place of the printed IATUL News, which was edited most successfully for a number of years by Nancy Fjallbrant.

The Board met twice in the past year – in Delft at the 22nd IATUL Conference in May 2001 and in Edinburgh in December 2001, with videoconference links to Australia to allow Gaynor Austen to take part in the discussions.

At the 2001 Board Meeting in Delft, it was agreed that the Association needed to expand its membership and in particular to recruit more members from the USA, Asia and the Indian sub-continent. Murray Shepherd, University of Waterloo, Canada has since commissioned a promotional brochure about the aims and work of IATUL which members of the Board are sending to potential members around the world.

The Board has responded to a recommendation that some of the IATUL financial reserves should be used for the benefit of the membership by
• investing in the establishment of the web site
• establishing an annual Scholarship Fund of Euro 5000. This is available each year to the host of the IATUL Conference to be used for assisting delegates from developing countries to attend the conference.

The Board decided at the meeting held on 2 June to award Honorary Membership of IATUL to Sinikka Koskiala.

The President's statement was approved.

5.   Statement by the Treasurer on IATUL finances
The statement on the budget and finances was presented by Maria Heijne who also summarised the Auditor's Report. With respect to IATUL investments, the events of 11 September 2001 had resulted in a loss in profits of e18,593. However, as the Treasurer pointed out, considerable gains made in 1999 and 2000 offset this loss and there was now a balance. Overall, current reserves remained healthy, amounting to e144,924 at the 31 December 2001.

After expenditure of e16, 452 the annual accounts showed a negative balance of e11, 090.

The Treasurer reported that the Auditor had not recommended any increase in subscription charges while IATUL maintained such large reserves. The Board would be meeting a second time during the conference week in order to discuss a new financial plan.

The accounts were approved

6.   Statement on the IATUL membership by the Secretary
In the six months since December 2001 there had been a record number of applications for Ordinary Membership. As of 1 June there were 23 new members These included 3 from Africa, 2 from the Middle east, 10 from North and Central America, 2 from Asia, 2 from Australasia and 2 from Europe, demonstrating the international membership of the organisation.

The report on the membership was approved.

7. IATUL website development

Gaynor Austen reported that the new website has attracted many visitors. In the last year Barb Ewers at QUT had been responsible for responding to and referring on e-mail enquiries and membership applications, providing advice to conference organisers, updating the web pages and maintaining discussion lists. With the Secretary and Treasurer, Barb Ewers was working to create a single central database of membership records.

In the coming year a number of new improvements to the service would be undertaken. These included building a searchable archive of the discussion list, redesigning the calendar of events, setting up links to more web resources and sites and writing guidelines for the production of conference proceedings on CD-ROM. In addition proposals had been made to the Board for enhancements to the website and decisions as to whether these should be done would be made by the Board later in the week.

The report on website developments was approved.

8. Board Membership

The Board Members and their duties are now as follows:
Michael Breaks, President
Maria Heijne, Treasurer
Judy Palmer, Secretary
Egbert Gerryts, 1st Vice President
Gaynor Austen, 2nd Vice President
Murray Shepherd, Membership strategy and publicity
Lee Jones, Member
Marianne Nordlander, Member

Four new nominations were presented to the Assembly and approved. These were **Ana Azevedo** (Portugal), **Cathy Matthews** (Canada), **Irmgard Lankenau** (Germany) and **Matjaz Zaucer** (Slovenia). New members would assume their membership immediately.

9. Approval of Change in the IATUL Constitution

The President presented to the General Assembly changes to the Constitution regarding the process of application for membership (Article 5) and the election machinery for Board vacancies explaining that both changes were intended to clarify and improve efficiency. The changes to the Constitution were approved.

10. Future Conferences

The President reported that the next conference in 2003 would take place at the Middle East Technical University in Ankara. He thanked the University for agreeing to host this conference at relatively short notice.

The 2004 conference was planned to take place at the Politechnika Krakowska in Krakow, Poland.

An invitation had been received from the Université Laval to host the 2005 conference in Quebec. After a presentation to the Board by Michel Dagenais, this invitation had been accepted.

11. Any Other business
The IATUL representative to the Engineering Libraries Division (ELD) of the American Society for Engineering Education (ASEE), Jay Bhatt (Drexel University) gave a presentation on ELD activities and opportunities for cooperation and collaboration between IATUL and ELD.

12. Vote of Thanks
All present joined in a vote of thanks to the President for his commitment and hard work over the past year on behalf of IATUL

13. Conclusion
The General Assembly was concluded and would be reconvened at the Middle East Technical University in Ankara in conjunction with the 24th IATUL Conference on a date yet to be determined.

Judy Palmer
Secretary
26 July 2002